

21 May 1977

MEMORANDUM FOR: Mr. Hetu

SUBJECT : TIME Photo Layout -- Stanley ~~Tetrick~~ *Tetrick's*

1. As I understand from Stan ~~Tetrick's~~ *Tetrick's* visit today, he is hoping to do the following:

- a. Enough shots for four color pages.
 - b. Some angles from outside the building, emphasizing the interesting architecture.
 - c. A frontal shot from the green square at dusk. He'll need some upstairs lights on for ~~tat~~ *tat* in the building to provide the right lighting coming from windows. ?
 - d. He wants a shot of the main corridor on the first floor.
 - e. He wants several library shots, particularly Donovan's flag.
 - f. He wants some candid shots in the DCI's office during the interview.
 - g. He wants a shot in the "bowels" of some equipment room such as the Signal Center, computer room, etc.
 - h. A shot of map-making if there is anything visual.
 - i. A shot of the Operations Center (he hasn't seen it).
 - j. A shot of the bubble.
2. I forgot to show him the stars and the book of those who died in service in the lobby.
3. We should make security arrangements for para. g, h, and i in particular.

4. He is only mildly interested in a shot of the DCI Conference Room or the morning meeting.

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